



## SALUTE TO EXCELLENCE 2017

### VOLUNTEER RECOGNITION AWARDS NOMINATION FORM

The National 4-H Salute to Excellence Volunteer Recognition Award recognizes 4-H volunteers who demonstrate exemplary service to 4-H, while promoting service through volunteerism as both an opportunity and a privilege.

In 2017, eight honorees will be selected. One volunteer will be selected from each Cooperative Extension Region (Northeast, South, North Central, West) in each of two categories. Each region will have its own *Outstanding Lifetime Volunteer* and *Volunteer of the Year*. The eight regional honorees become nominees for the national award, and one candidate in each category will be named the national Honoree.

#### I. Award Criteria

1. The *Volunteer of the Year Award* (VOY) is for currently serving 4-H volunteers who have served as 4-H volunteers **less than 10 years** at the local, county, district or state level.
2. The *Outstanding Lifetime Volunteer Award* (OLV) is for current or former 4-H volunteers who have served **10 or more years** at the local, county, district or state level.

#### II. Nomination Procedures

1. **Nomination Packets** must be submitted by a nominator to the nominee's state 4-H Program by the state's published deadline.
2. **A completed nomination will consist of a nomination resume of the applicant's 4-H and relevant community volunteer experiences and three (3) letters of recommendation. Please use the enclosed template when developing the nomination packet. A packet missing any of the four components (resume and 3 letters of recommendation) will be eliminated.**
3. Letters of recommendation must **should be no longer than 2 pages in length, in 12-point font with 1-inch margins.** Letters of Recommendation should be written by individuals who can best describe the nominee's qualifications for the award such as a 4-H youth participant, another volunteer, etc.

#### III. Award Information

1. Each State 4-H program may select one nominee for each category (VOY & OLV) from its pool of nominations, and submit it for Regional award consideration via the 4-H WebGrants portal (<http://grants.4-h.org/viewOpportunity.do?opportunityPk=1464276508178>).
2. A National Selection Committee appointed by Council will select an Honoree from each region; one for each category (VOY & OLV). From this pool of regional Honorees, the Selection Committee will then identify one national Honoree for each category (VOY & OLV).

3. Regional winners will be announced by February 1, 2017.
4. Regional winners will be recognized at their state 4-H Program in an appropriate manner and venue of its choosing.
5. Council will send each regional Honoree a personalized plaque and donate \$200 in the Honoree's name to a local 4-H Program of the Honoree's choosing.
6. National Honorees will be announced during National Volunteer Week, April 10 – 16, 2017.
7. National Honorees will be recognized on Friday of National 4-H Week during the 2017 4-H Heritage Luncheon held at the National 4-H Conference Center in Chevy Chase, MD.
8. During the luncheon, national Honorees will receive a plaque or similar symbol representative of their achievement. Additionally, Council will donate \$1,000 in the Honoree's name to a local 4-H program of their choosing.
9. Awardees should be prepared to provide information in subsequent years regarding the impact of their awards on their community

#### **IV. Instructions for State 4-H Programs**

***State 4-H Officials must complete all sections of the on-line application.*** Only a State 4-H Official can officially designate a volunteer as a state nominee.

State 4-H submitted nominations **must** be received through Council's 4-H WebGrants portal (<http://grants.4-h.org/viewOpportunity.do?opportunityPk=1464276508178>). **Faxed submissions will not be accepted.** The 4-H WebGrants portal will be able to receive nominations starting **May 26, 2016 and ending at 11:59 PM EST on October 9, 2016.** Nomination resumes should be in Microsoft Word format. Letters of Recommendation may be in Word or PDF.

If your nominee is selected, you agree to the criteria set forth in this application and also agree to utilize the 4-H name and emblem when implementing and publicizing the program.

#### **INCOMPLETE APPLICATIONS WILL BE DISQUALIFIED**

**Thank you for your interest in the *2017 4-H Salute to Excellence Volunteer Recognition Awards!***

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## VOLUNTEER RECOGNITION AWARDS NOMINATION RESUME

### Nominator Information

Name:

Street address:

Post Office, State, zip code:

Email:

### Nomination for (check one):

*Outstanding Lifetime Volunteer (10 or more years of service to 4-H)*

*Volunteer of the Year (less than 10 years of service to 4-H)*

### Nominee Information

Name:

Street address:

Post Office, State, zip code

Email:

County, State

**Please include a high quality, 600dpi headshot of the nominee. If selected, nominee's photo, name, state and 4-H highlights will be posted on the 4-H.org website.**

**If selected, a cash donation will be made in the Honoree's name to the 4-H entity of his/her choosing. Please include the following information to be used if this nominee is selected as an Honoree.**

Check made payable to:

Name and address where check is to be sent.

### **Please provide the following:**

- Three letters of recommendation
- Resume: Please provide the following information (**limited to three pages, front only, 12-point font, 1 inch margins**)

A. Brief overview of why the nominee deserves this award (500 words or less):

B. Evidence of a positive impact on the lives of 4-H youth:

- *Demonstrated ability to work with young people in a way that promotes youth empowerment, decision-making, problem-solving, meeting challenges, and mastery.*
- *Nominee's dedication to youth/adult partnerships and developing mentor-learner relationships.*

C. Evidence of a positive impact on the 4-H program:

- *Nominee's innovative approaches to engaging new youth and increasing diversity among participants.*
- *Dedication to providing a safe and inclusive environment for youth.*
- *Nominee's innovative approaches to performing volunteer service, recruitment of additional 4-H volunteers, partnering with other youth serving agencies, fundraising, providing other resources for 4-H, advocacy for 4-H, etc.*

D. Personal attributes:

- *Evidence of professional attitude, character, and morals.*
- *Personal growth from being a 4-H volunteer (that you have observed).*

E. Personal involvement in 4-H:

- *List local 4-H roles (4-H Project Leader; Community 4-H Club Leader, etc.). Include summary of years, roles, and organizations.*
- *List County (Parish)/District 4-H roles (County Extension Committee, etc.). Include summary of years, roles, and organizations.*
- *List State/Regional/National 4-H roles (Regional 4-H Volunteer Leader Forum Planning Committee, etc.). Include summary of years, roles, and organizations.*
- *List relevant 4-H honors/awards and years received.*
- *List relevant non-4-H volunteer roles. Include a summary of years, roles, and organizations.*

F. Optional – FOR ADDITIONAL INFORMATIONAL PURPOSES ONLY

- *If nominee was involved in 4-H as a young person, please indicate the state where nominee was involved, type of involvement (4-H projects taken, 4-H camper, etc.), years of membership, exemplary awards, leadership roles, etc.*
- *Current position (professional/homemaker). If retired, most recent role.*